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Approved For Release 2004/05/12 : CIA-RDP83-00156R000200030124-6

OCDN-M79- 675
28 FEB 1979

MEMORANDUM FOR: Director of Communications

25X1 FROM : [redacted]
Chief, [redacted] 25X
SUBJECT : Handwritten Corrections on Headquarters
Originated Messages and Telepouches [redacted] 25X

1. In a survey conducted during the period 24-27 January 1979, 60.8% of Headquarters originated messages, both cables and telepouches, had handwritten corrections. This is a .8% increase from the previous survey conducted in July 1978. Of the [redacted] messages in the current survey, handwriting was found as follows:

	Messages	PERCENTAGES		
		Overall Text	Overall Orig/Dissem	Overall Totals
25X1	In text only	[redacted]	18.6	18.6
	In orig/dissem only	[redacted]	22.9	22.9
	In both places	[redacted]	19.3	19.3
		37.9	42.2	60.8

BY DIRECTORATE	MESSAGES PROCESSED	MESSAGES WITH CORRECTIONS	PERCENT WITH CORRECTIONS
DDO	[redacted]		68.7%
DDA	[redacted]		28.1% →
DDS&T	[redacted]		48.3%
NFAC	[redacted]		71.5%

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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Originated Messages and Telepouches 25)

2. Attached is a listing of components, by Directorate,
and the percentage of corrections for each. 25)



Attachments:
As stated

Distribution:
Original - Addressee

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25X1

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Next 3 Page(s) In Document Exempt

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Memorandums for the DDA's Signature

FROM:	EXTENSION	NO.
C/OC [REDACTED] 1B24 HQS BLDG		
TO: (Officer designation, room number, and building)	DATE	
	RECEIVED	FORWARDED
1. Director of Communications	13 MAR 1979	
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9. F. Lee Bailey		
10. Ed. B. Williams		
11.		
12.		
13.		
14.		
15.		

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

Attached are the memos re handwritten corrections for your approval and release by the DDA. Subsequent to the DDA's release, we propose sending a copy of each memo, plus [REDACTED] with attachments, to Cmdr [REDACTED] for his review.

The attachments to the memo include a summary of DDA corrections for use in your discussions with Mr. Wortman re the percentage of DDA messages with handwriting.

Cover
Senior
Staff
Mtg.